

ELIGIBILITY APPLICATION



ALBERT G. HORTON, JR MEMORIAL VETERANS CEMETERY

5310 Milners Road, Suffolk, VA 23434-9307

Phone: (757) 255-7217 Fax: (757) 255-7047 Email: cemeteries@dvs.virginia.gov

☐ PRE-CERTIFICATION

☐ DECEASED (provide date of death below)

Veteran ____/____/____ Spouse ____/____/____

IMPORTANT: A COPY OF THE VETERAN'S DISCHARGE DOCUMENTATION **IS REQUIRED** AND MUST ACCOMPANY THIS APPLICATION (i.e. DD-214 or equivalent discharge documents; must include character of service)

VETERAN'S NAME AND PERSONAL INFORMATION (PLEASE TYPE OR PRINT LEGIBLY)

1. FIRST	2. MIDDLE	3. LAST	4. SUFFIX
5. MAILING ADDRESS (PO BOX or NUMBER, STREET, APT/UNIT)			6. PRIMARY TELEPHONE ()
7. CITY	8. STATE	9. ZIP CODE	10. BIRTH PLACE
11. VETERAN'S SOCIAL SECURITY #	12. VETERAN'S DATE OF BIRTH	13. EMAIL	
14. MARITAL STATUS <input type="checkbox"/> MARRIED <input type="checkbox"/> NEVER MARRIED <input type="checkbox"/> WIDOWED <input type="checkbox"/> DIVORCED			

VETERAN'S MILITARY SERVICE RECORD (as shown on required discharge documents)

15. SERVICE NUMBER (if applicable)	16. DATE ENTERED SERVICE	17. DATE SEPARATED / RETIRED
18. HIGHEST RANK HELD	19. BRANCH(ES) OF SERVICE	20. MILITARY AWARDS (See reverse for guidance)
21. SERVED DURING (CHECK ALL THAT APPLY – See note on reverse) <input type="checkbox"/> NONE <input type="checkbox"/> WWII <input type="checkbox"/> KOREA <input type="checkbox"/> VIETNAM <input type="checkbox"/> PERSIAN GULF <input type="checkbox"/> Other _____		

NON-VETERAN SPOUSE INFORMATION – PLEASE SUBMIT COPY OF MARRIAGE CERTIFICATE

IF SPOUSE IS ALSO A VETERAN, PLEASE COMPLETE A SEPARATE APPLICATION

22. FIRST NAME	23. MIDDLE	24. LAST NAME
25. SPOUSE'S SOCIAL SECURITY #	26. SPOUSE'S DATE OF BIRTH	27. EMAIL

CONTACT – optional (such as Next of Kin or Power of Attorney)

28. FIRST	29. MIDDLE	30. LAST
31. RELATIONSHIP TO VETERAN	32. PRIMARY TELEPHONE ()	33. EMAIL
34. ADDRESS (NUMBER, STREET, APT/UNIT, CITY, STATE ZIP CODE)		

35. PLEASE CHECK INTERMENT / INURNMENT PREFERENCE: ☐ CASKET ☐ COLUMBARIUM (URN) ☐ GROUND (URN)

CERTIFICATION: I certify, to the best of my knowledge, that all the information entered on this application as well as the supporting documentation is true and correct. I also certify, to the best of my knowledge, that the veteran or spouse has never committed a capital crime or sexual crime for which a sentence of death or imprisonment for life may be imposed.

Signature _____ Date _____

(Do not write below this line, for completion by cemetery personnel only)

☐ Approved ☐ Denied Signed: _____ Title: _____ Date: _____

See reverse for help in completing this form

Revised APR 2022

-Completing the Application-

Pre-certification allows the Veteran to establish –in advance– his/her eligibility for interment at a Virginia State Veterans Cemetery. There is no cost for pre-certification and it does not obligate the Veteran to be interred at the cemetery. Pre-certification is intended to assist the Veteran's next-of-kin at the time of death. Please note that this application does not reserve a specific gravesite.

There is no cost to the Veteran for interment. There is a nominal fee for an eligible spouse or dependent due at the time of interment. Associated funeral expenses are incurred by the decedent's next-of-kin.

Guidance for completing the application is provided below:

- **Blocks 15 through 19** – Service Record information listed on this application is not in lieu of providing the Veterans Cemetery with a copy of Form DD-214 or other equivalent discharge document(s). Failure to provide the required service record document(s) will delay processing of the application. Also, please provide all separate discharge forms for all periods of active duty. **Forms must show type of discharge (Honorable, General, etc.). Discharges characterized as “Bad Conduct” or “Other than Honorable” are subject to adjudication by the VA to determine eligibility.**
- **Block 20** – Please list any of the following military awards obtained and provide documentation: Medal of Honor (MOH), Distinguished Service Cross (DSC), Navy Cross (NC), Air Force Cross (AFC), Silver Star (SS), Purple Heart (PH), Bronze Star Medal (BSM), Bronze Star Medal for Valor (BSMV), and POW. Only these awards are officially recognized under the standard inscription lines on the grave marker. All other medals may be recognized in the personal inscription lines on the grave marker.
- **Block 21** – War periods may be added to the grave marker if the Veteran served on active duty during a war period. Please note that service “in country” is NOT required to receive credit for a war period. Active duty military service during the following dates may qualify for a war period designation:

WWII – 12/7/1941 to 12/31/1946

Korea – 6/27/1950 to 1/31/1955

Vietnam – 2/28/1961 to 5/7/1975

Persian Gulf – 8/2/1990 to Present

For conflicts including Grenada, Lebanon, Panama, Somalia, Kosovo, Philippines, Afghanistan, or Iraq service “in country” is required.

- **Blocks 22 through 27** – Complete only if the eligible Veteran's spouse wishes to be interred at the Veterans Cemetery. Please note that if the spouse is also a Veteran, a separate application must be submitted. If both spouses are Veterans, they each may have their own burial plot (located next to each other) or be interred together.
- **Blocks 28 through 34** – Complete with additional contact information if a person other than the Veteran or spouse may serve as a point of contact.
- **Block 35** – Please indicate your interment / inurnment preference at the time of application (with understanding that your preference may change at a later date).
- In certain circumstances, dependent children may also be eligible for interment. Please contact the Veterans Cemetery Office for more information regarding applications for dependent children.
- The person completing the application should sign and date the form. It is recognized that the Veteran or spouse may require assistance or that a designated individual may complete the application on their behalf.
- Following approval, a Certificate of Eligibility will be mailed within 30 days. If you do not receive your certificate within 30 days, please contact the Veterans Cemetery Office.

For questions or additional information, please call (757) 255-7217. Please mail, fax, email or hand deliver the completed application, along with supporting documentation and your Emblem of Belief preference (attached) to:

Albert G. Horton, Jr. Veterans Cemetery

5310 Milners Road

Suffolk, VA 23434-9307

Phone: (757) 255-7217 Fax: (757) 255-7047 Email: cemeteries@dvs.virginia.gov

Website: www.dvs.virginia.gov/cemeteries

REMINDER: VETERAN'S DISCHARGE DOCUMENTS MUST ACCOMPANY THIS APPLICATION